

Reference Services

The American Center Library Collections include online and CD-ROM databases, American newspapers and magazines, an up-to-date reference collection, recent U.S. Government documents, and extensive periodical collections online. The reference librarian is available to assist you with inquiries by telephone, mail, e-mail or in person.-

Internet Access Service

Computers with fast access to the internet are provided to American Center Library members in 30-minute blocks on a first-come, first-serve basis.

Orientation

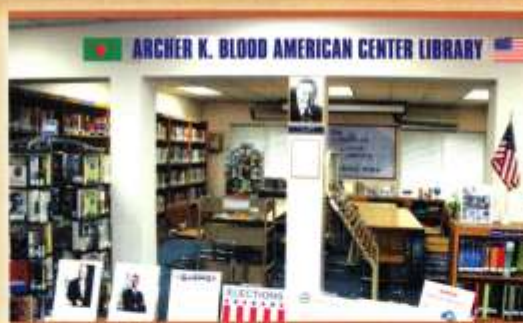
American Center Library staff can provide orientations to individuals and groups on the use of print and electronic resources. Presentations can also be made upon request on our resources & services and use of the internet as a research tool to university faculty and students at their institutions.

Security

Every member must carry their membership card with them whenever visiting the library. All belongings, including bags, cell phones, laptop computers, and packages, must be deposited at the security booth at the entrance.

American Center Library Hours

10:00 A.M. - 7:00 P.M. Sunday and Wednesday
10:00 A.M. - 4:00 P.M. Monday and Tuesday
Closed Thursday - Saturday



American Center Library reading room



High-speed internet



Current issues of magazines

Archer K. Blood American Center Library

Public Affairs Section
Embassy of the United States of America
House No. 110, Road No. 27, Banani
Dhaka 1213, Bangladesh
Tel: 8837150-4, Fax: (880) -2-9881677, 8860167
E-mail: IRCdhaka@state.gov
Website: <http://dhaka.usembassy.gov>

Archer K. Blood **American Center Library**



Public Affairs Section

U.S. Embassy
House No. 110, Road No. 27, Banani
Dhaka 1213, Bangladesh
Tel: 8837150-4, Fax: (880) -2-9881677, 8860167
E-mail: IRCdhaka@state.gov
Website: <http://dhaka.usembassy.gov>

Profile

The American Center Library offers a wide range of resources, programs, and services. Our mission is to provide timely, reliable, and comprehensive information on the United States including: literature, culture, politics, government, economics, trade, foreign affairs, and defense. While our Library has a developed general-interest collection, our resources are concentrated in five areas: American Studies, American Fiction, English as a Second Language, Computers, Business, and Management. Our Children's Corner offers books for younger users, who are welcome to use the Library with their parent or guardian. We have a large video collection that offers feature films and documentaries, as well as language audiotapes and CD-ROMs on a variety of topics. Over 80 periodicals and several newspapers are also available. Library outreach programs are also conducted to introduce a diverse audience to our services. The American Center Library is an essential part of the Public Affairs section of the U.S. Embassy, which promotes better understanding of American culture, history, values and institutions among the people of Bangladesh.

Membership

General Membership: Open to anyone 13 years of age or older, and children over 5 with a parent's membership. Applicant must present a completed membership form and appropriate photo identification.

Institutional Membership: Open to any commercial, educational, non-governmental or research organization in Bangladesh. Each institution receives four borrower cards to borrow books.

Membership Fees

Individual: 500 Taka for one year

Children over 5: Free membership with parent or guardian's full membership (1 child per adult)

Non-profit institutions: 1,000 Taka for one year

All other institutions: 2,000 taka for one year
Fees must be paid in cash.

Membership privileges include:

- Borrowing
- Internet access
- Early registration for American Center programs such as American Thursday and American Film Shows
- Reference assistance

Borrowing Privileges & Responsibilities

Members may borrow two items at a time. Books may be borrowed for a period of two weeks, and DVDs or VHS for one week. If items are not in demand, they may be renewed once by telephone, email, or a request in person. CDs, audiotapes, periodicals and reference books may be used on-site only.

Membership cards are non-transferable, and a member is responsible for everything borrowed on his/her card. Any change of address, phone number, or loss of membership card should be reported immediately to avoid any difficulties or responsibility for books drawn on the lost card. A replacement card costs 100 Taka. The American Center Library reserves the right to restrict admission and to cancel the membership of any person who does not comply with regulations.

Reservations

If a desired book is not on the shelf, one may request staff at the Circulation Desk to put it on hold. The member will be notified when the book is available.

Fines

Members must return books and other materials promptly by the due date. Failure to do so will result in a fine of 5 Taka per day, for each item. Repeated late return of library materials may result in a loss of borrowing privileges. Lost or damaged materials must be paid for at a rate determined by the Library.

Online Public Access Catalog (OPAC)

A listing of all Library materials is available. One may search the database by author, title, subject, call number, key word, location, or barcode. OPAC is a user-friendly system, which enables the patron to determine the location and status of any book. Contact the Library staff for assistance (IRCdhaka@state.gov).

Photocopying/Printing

We offer a limited photocopying service for academic or research purposes at the rate of 1 Taka per page (letter size), 2 Taka per page (legal size), and 2 Taka per page for printing from CD-ROMs and online databases. We reserve the right to refuse to accept a copying request if, in our judgment, fulfillment of the order would violate U.S. copyright law (Title 17, U.S. Code).